

## Welcome! As you enter the room, please...

1. Plug in your headset (if available).
2. Familiarize yourself with the **top bar** on the screen
3. Make sure your **speakers and mic are enabled** (the icons on the top bar should be **highlighted on green**).
4. Run the **audio setup wizard** (this option is available from the “Meeting” menu on the left right of the screen).
5. Once you have run the wizard, “**raise your hand**” by clicking on the icon available on the top bar. This will indicate hosts you are ready to test your mic.
6. After testing your mic, **mute yourself** by clicking on the mic icon on the top bar (this will help to avoid background noise).



**Note:** Feel free to use the chat at any time!

# Material and Energy Balance (MEB) Virtual Community of Practice (VCP)



Start  
recording!

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Session 15: MEB VCP Final Wrap-Up

January 14, 2014

# Agenda



- Welcome
- Individual reflections on the MEB VCP experience

# Moving Forward



- Encouragement
- Resources
- Consulting
- Connections