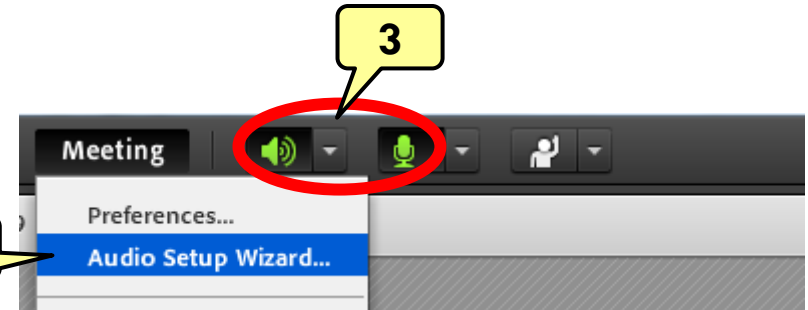


# Welcome! As you enter the room, please...

- ❑ Plug in your headset (if available).
- ❑ Enable your speakers and mic (the icons on the top bar should be green).
- ❑ Run the audio setup wizard (see the “Meeting” menu on the left of the screen).
- ❑ “Raise your hand” by clicking the icon to let the hosts know you are ready to test your mic.
- ❑ After testing your mic, mute yourself by clicking the mic icon (to avoid background noise).

Feel free to use the chat at any time!





Start Recording!

# Leadership Virtual Community of Practice (LVCP)

**Cindy Finelli - Karl A. Smith**

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**Session 9: The LVCP—Reflections & Best Practices**

Oct. 28, 2013

# Session 9. Oct. 28, 2013

- Practicing the technology
  - ▣ Two pairs: Be prepared to take the reins for 15 minutes running an activity of your choice
    - EE, Susan and Jill
    - CE, Chris and Chris
- Post summary/outline of your FVCP program to the portal by noon, October 27, 2013
- With your FVCP partner, reflect on and discuss the LVCP program and be prepared to discuss:
  - ▣ Highlights, take aways, key insights, etc.
  - ▣ Strategies to address potential sources of apprehension

# Tentative Agenda

- Welcome and learning objectives (5 minutes)
- Session facilitation by FVCP co-facilitators (40 minutes)
  - ▣ EE: Susan and Jill
  - ▣ Civil: Chris and Chris
- LVCP program reflection (10 minutes)
- Wrap up and send off ! (5 minutes)

# Session 9: Learning Objectives

- Gain familiarity with the Adobe Connect technology and identify and address facilitation challenges
- Apply ideas from other VCP plans and program outlines to refine your VCP

# Practicing the Technology (40 minutes)

- Two VCP pairs take the reins for 15 minutes each
  - ▣ EE: Susan and Jill
  - ▣ Civil: Chris and Chris
  
- Session facilitation (15 minutes)
  - ▣ FVCP pair conducts an activity of their choice
  - ▣ Participants (everyone else) engage in the activity & monitor for:
    - Strengths
    - Ideas for improvement
  
- Reflection/discussion (5 minutes)

# EE: Susan and Jill

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- Session facilitation (15 minutes)
- Reflection/discussion (5 minutes)



# Civil: Chris and Chris

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- Session facilitation (15 minutes)
- Reflection/discussion (5 minutes)

# Reminder: Our LVCP Goals

- Effectively and efficiently manage time and expectations
- Prepare FVCP leaders with examples, strategies and resources to:
  - ▣ Effectively facilitate their FVCP
  - ▣ Foster a LVCP that learns, problem solves and provides support

# Reflections on the LVCP Program

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- Focus: Open discussion of highlights and take aways (~10 minutes)

# Follow-up LVCP2 Sessions

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- November 11, 2013, 12:30–1:30 pm ET
- December 2, 2013, 12:30–1:30 pm ET

Best wishes from Cindy and Karl!