

MSE403G: Ceramic Engineering and Processing  
 Technical Writing Assessment Form

Author: \_\_\_\_\_

Assignment: \_\_\_\_\_

Criteria	A	B	C	D	E	Score	Comments
<b>Technical Format</b>	Format meets JACerS style guidelines.	Overall format meets JACerS guidelines. All sources are properly cited. Minor formatting oversights	Some information is not properly cited. Citations do not follow proper style. Numerous formatting errors.	Major formatting errors. Sources are not included in text and are improperly formatted.	Completely lacking proper document formatting and/or citations.		
<b>Writing Style</b>	Grammatical errors are rare and the writing style is clear, and concise.	Minor errors but none which disrupt the flow or comprehension of the article.	A few major grammatical errors or repeated minor errors occasionally interrupt the flow and comprehension.	Poor writing style, frequent major, and minor grammatical errors which lead to significant problems in comprehension	Excessive grammatical and style errors make article difficult to read.		
<b>Graphics (Figures, Table, Equations)</b>	Graphics are informative, clear, uniformly designed, have complete captions, and are properly referenced in the text.	Graphics are informative, and clearly designed, however may have inconsistent style, or incomplete captions.	Graphics have several design problems, or are improperly formatted and captioned.	Graphics are poorly designed, and may be unnecessary, lack captions, or in text references.	Graphics are absent, poorly designed, irrelevant, or unintelligible.		
<b>Technical and Scientific Content</b>	Detailed content; well supported conclusions, and insightful discussions.	Sufficient technical content, logically presented, with a few minor inconsistencies or misunderstandings.	Treatment of topic is general, and may lack detail, or adequate understanding of the topic.	Little or no technical details are presented and lacking scientific understanding of the topic area.	Article does not include the required technical and scientific content.		
<b>Overall Impression</b>	Meets and exceeds all standards. Excellent work.	Presents content clearly and displays a firm grasp of the technical content.	Article meets standards, but may contain several flaws in overall style and accuracy.	Major flaws in understanding, organization and presentation of information.	Unacceptable; document includes minimal technical content, and lacks organization.		
<b>TOTAL SCORE:</b>							
<b>PERCENTAGE:</b>							

Comments: \_\_\_\_\_  
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