



I-Corps™ for Learning

Logistics

August 25 - 26, 2016

Start & End dates/times

Workshop START: August 25, 2016 8:00am

Workshop END: August 26, 2016 4:30pm

Note: The workshop will be time intensive. Please block off those days for course work and do not plan other activities.

Venue and Accommodation

DoubleTree by Hilton Hotel Washington DC- Crystal City

300 Army Navy Drive | Arlington, Virginia 22202

Tel: +1-703-416-4100

<http://doubletree3.hilton.com/en/hotels/virginia/doubletree-by-hilton-hotel-washington-dc-crystal-city-DCAAEDT/index.html>

Please note: You will be responsible for booking your own hotel arrangements for the I-Corps™ L Closing workshop at the DoubleTree by Hilton Washington DC – Crystal City. The cost is \$149/night + tax for a single room and \$149/night + tax for a double room.

Reservations must be made by August 5th, 2016 in order to secure your team's space at the hotel. Please call the DoubleTree by Hilton Washington DC – Crystal City **1 (703) 416-4100**. Notify the hotel that you are reserving your room(s) as part of the American Society for Engineering Education (ASEE) group.

Online reservation: To reserve online please open the following link –

https://resweb.passkey.com/Resweb.do?mode=welcome_gi_new&groupID=68023507

You are also responsible for:

- The cost of your lodging.
- Requesting any changes/cancellations to your booking by **August 8th, 2016** directly with the hotel.
- Reimbursing ASEE for any hotel charges incurred on your behalf. The ASEE reserves the right to invoice you for these charges.

Local transportation

You are responsible for arranging your travel to attend the August meeting. Local airports near the venue include Ronald Reagan National Airport (DCA) - 1.0 miles, Dulles International Airport (IAD) - 25.0 miles, and Baltimore Washington Airport (BWI) – 45.0 miles. For directions and area attractions, please click on the following link:

<http://doubletree3.hilton.com/en/hotels/virginia/doubletree-by-hilton-hotel-washington-dc-crystal-city-DCAAEDT/maps-directions/index.html>.

Airport shuttle service is available from 5:00am to 12:00am daily to/from the Ronald Reagan National Airport. Please contact the hotel for schedule information by calling - 1-703-416-4100.

Metro

The DoubleTree by Hilton Hotel Washington DC- Crystal City is within walking distance (under 1.0 miles) from the Pentagon City metro station, which is located on the Yellow and Blue lines. For more information please visit:

www.wmata.com.



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QUESTIONS?

Please contact Ray Phillips r.phillips@asee.org Tel.: (202)331-3527